



SHO Volunteers
Making a Difference One Volunteer at a Time

VOLUNTEER TIME LOG

Thank you for sharing your time and talents! Please log your volunteer hours and submit them to SHO Volunteers monthly. By recording the volunteer work that you perform, you help SHO Volunteers to:

- Comply with federal and state documentation requirements, ensuring continued funding
- Assess community needs and responses
- Demonstrate to supporters the value of the services you provide
- Maintain SHO Volunteers' vital contributions to the community at large

Volunteer Name: _____

Email: _____

Phone: _____

<u>Agency</u>	<u>Duties/Tasks</u>	<u>Client (if applicable)</u>	<u>Month/year</u>	<u># Hours</u>

If necessary, please attach additional pages

Drop off or mail form to:

SHO Volunteers
 25 St. Dominic Road
 Wakefield, RI 02879
 Fax: (401)789-1138

You can find this form at:

www.southernrivol.org